



# **JOB NOTIFICATION**

## **USGA Junior Boatwright Internship** **1 Position Available** *(9 month position)*

### **REQUIREMENTS:**

Interest in pursuing a career in golf and/or event planning  
Good understanding of the Rules of Golf  
Strong verbal skills  
Organizational skills  
Desire to travel  
Reliable transportation

### **DUTIES:**

Provide office support for the Junior Golf Program  
Administer all pairings and withdrawals within the Junior Program  
Provide office support and printing for the IGA-PGA tournaments  
Assist the Junior Golf Director at Championships as needed  
Assist with golf course set-up at tournaments as necessary  
Act as rules official and ranger at tournaments as necessary  
Office administrative assistance

### **WORK SCHEDULE:**

Employment Dates: Early February- October  
Five to six days per week

### **COMPENSATION:**

\$10 an hour plus overtime  
Mileage and travel expenses for tournaments are paid  
The position is funded by a grant from the USGA

### **GENERAL INFORMATION:**

Indiana Golf is headquarters to four golf related not for profits including the Indiana Golf Association, which is the governing body of amateur golf in Indiana; the Indiana Women's Golf Association, serving women golfers with tournaments for all skill levels; the Indiana Section PGA, which provides membership and employment services to PGA Members and Associates; and the Indiana Golf Foundation whose focus is on junior golf related programs including the First Tee-Indiana, which is a national youth development organization. Overall, our goal is to be the vital hub for golf in Indiana, promoting and growing the game.

### **TO APPLY:**

Submit resume and one letter of recommendation to Todd DeHaven, [tdehaven@indianagolf.org](mailto:tdehaven@indianagolf.org)

**We will start the interviewing process in early November and fill the positions as soon as possible. Last date for resumes is December 1. Positions may be filled prior to December 1st, 2023.**